

Our Services, Charges, Data Protection, Fair Processing Notice and Consent

Corporate Asset Solutions Limited (CAS) is authorised and regulated by the Financial Conduct Authority (FCA). Registration Number 708451. The status can be checked and verified on the Financial Conduct Authority's website www.fca.org.uk Registered Office: Manor Farm, Chilworth Old Village, Southampton, Hampshire, SO16 7JP. Company Registration Number 05182703.

OUR SERVICES

CAS acts as a lender (or lessor). As such, CAS upholds the FCA's Principles of Business, its regulations and guidance and has these as the focus of its operational principles.

We will at all times act in your best interests. We will strive to provide competitive finance option(s) that are suitable to the requirements you disclose to us. When the preferred option has been agreed by you, we will provide you with information about the loan to ensure you understand your responsibilities and commitments, before proceeding.

Our aim is to provide you with a professional and confidential service that delivers the highest possible standards. However, there may be occasions where you feel this has not been achieved and should you wish to make a complaint about any aspect of the service we provide to you, you can do this by writing to The Complaints Handling Officer, Corporate Asset Solutions Limited, Manor Farm, Chilworth Old Village, Southampton, Hampshire SO16 7JP or by telephoning us on 023 8076 6467 where we will try to resolve your concern at the earliest time possible.

OUR CHARGES

As a lender we may choose to pay a commission payment to the/an introducing party. We may charge you a fee for other services we provide to you. In these instances, we will confirm with you when these will become due and confirmation of any fees will be provided to you before any loan is entered into by you.

DATA PROTECTION

When we provide services to you we will need to gather personal information about you and your circumstances. The information you provide to us will be subject to the Data Protection Act 1998 (the 'Act') and the General Data Protection Regulations of 25 May 2018 (GDPR). By signing this document you will be providing your consent for us to use your personal data for the following:

- Contact you with regards to the contract you may have with us
- To assess your financial position and affordability
- To obtain credit references from credit reference agencies
- To comply with our regulatory obligations
- Where applicable, to third party funders for financing
- Where applicable, to solicitors or debt collection agencies in the event of payment default
- Where applicable, to arrange insurance on goods financed by CAS

Your Rights as a Data Subject

- You may withdraw your consent at any time
- You have the right to access your personal information
- You have the right to rectify your personal information
- You have the right to have your personal data erased
- You have the right to restrict processing
- You have a right to lodge a complaint with the Information Commissioners Office

Should you wish to exercise any of your rights at any time email info@corporateasset.co.uk or in writing to Corporate Asset Solutions Limited, Manor Farm, Chilworth Old Village, Southampton, SO16 7JP.

We will only collect data that is relevant to the transaction you are applying for. We may pass your data to service providers such as credit reference agencies or third party funders contracted by us. Our contracted service providers are obliged to keep your data securely and to only use your data for the service requested by CAS. We will not pass your data to any third party for marketing purposes or any other reason not related to the transaction you are applying for.

We will not retain your personal data longer than necessary (subject to statutory requirements) or outside of our normal business requirements.

Marketing

We would like to keep you informed of our products and services which may be beneficial to you. If you would like to be contacted please indicate your consent by ticking the boxes below regarding which format of contact you would prefer. As above, you may withdraw your consent to marketing at any time.

Electronic (email, text and/or social media) Telephone Mail

YOUR CONSENT

We intend to rely on this document for the services we provide to you and request that you provide your agreement to the Charges and Data Protection sections above. For your own benefit and protection you should read these terms carefully before signing them. If you do not understand any point please ask for further information.

Business Name:

Signature: *Proprietor/Partner 1*

Name :

Position:

Date of Issue:

Signature: *Proprietor/Partner 2*

Name :

Position:

Date of Issue:

Signature: *Proprietor/Partner 3*

Name :

Position:

Date of Issue:

Signature: *Proprietor/Partner 4*

Name :

Position:

Date of Issue:

Page 2 of 2