

Our Services, Charges, Data Protection Policy and Consent

Corporate Asset Solutions Limited (CAS) is authorised and regulated by the Financial Conduct Authority (FCA). CAS is authorised and regulated by the Financial Conduct Authority. Registration Number 708451. The status can be checked and verified on the Financial Conduct Authority's website www.fca.org.uk Registered Office: Manor Farm, Chilworth Old Village, Southampton, Hampshire, SO16 7JP. Company Registration Number 05182703.

OUR SERVICES

CAS acts as both lender or lessor and as credit broker. As such, CAS upholds the FCA's Principles of Business, its regulations and guidance and has these as the focus of its operational principles.

We will at all times act in your best interests. Whether we act as a lender or lessor or whether we will source loans from the market, we will strive to provide competitive finance option(s) that are suitable to the requirements you disclose to us. When the preferred option has been agreed, we will provide you with information about the loan and the provider of this to ensure you understand your responsibilities and commitments, before proceeding.

Our aim is to provide you with a professional and confidential service that delivers the highest possible standards. However, there may be occasions where you feel this has not been achieved and should you wish to make a complaint about any aspect of the service we provide to you, you can do this by writing to The Complaints Handling Officer, Corporate Asset Solutions Limited, Manor Farm, Chilworth Old Village, Southampton, Hampshire SO16 7JP or by telephoning us on 023 8076 6467 where we will try to resolve your concern at the earliest time possible.

OUR CHARGES

When acting as lender or lessor we may choose to pay a commission payment to the/an introducing party. When acting as credit broker we will not charge you any fee for this service as we will receive payment directly from the lender. We may charge you a fee for other services we provide to you. This fee may be due on submission of the application form or on execution of the loan. We will confirm with you when this will become due and confirmation will be provided before any loan is entered into. An invoice for the fee will be provided in every instance.

DATA PROTECTION

When we provide services to you we will need to gather information about your personal circumstances. The information you provide to us will be subject to the Data Protection Act 1998 (the "Act"). By signing this document you consent to us or any company associated with us processing, both manually and by electronic means, your personal data for the purposes of providing advice, administration and management.

"Processing" includes obtaining, recording or holding information or data, transferring it to other companies associated with us, lenders or statutory, governmental or regulatory bodies for legitimate purposes including, where relevant, to solicitors and/or other debt collection agencies for debt collection purposes and carrying out operations on the information or data.

In order to provide services to you we may be required to pass your personal information to parties located outside of the European Economic Area (EEA) in countries that do not have Data Protection Laws equivalent to those in the UK. Where this is the case we will take reasonable steps to ensure the privacy of your information.

We may also contact you or pass your details to other companies associated with us to contact you (including by telephone) with details of any other similar products, promotions, or for related marketing purposes in which we think you may be interested.

The information provided may also contain sensitive personal data for the purposes of the Act, being information as to your physical or mental health or condition; the committing or alleged committing of any offence by you; any proceedings for an offence committed or alleged to have been committed by you, including the outcome or sentence in such proceedings; your political opinions; religious or similar beliefs; sexual life; or your membership of a Trade Union.

If at any time you wish us or any company associated with us to cease processing your personal data or sensitive personal data, or contacting you for marketing purposes, please contact The Data Protection Officer on 023 8076 6467 or in writing at Corporate Asset Solutions Limited, Manor Farm, Chilworth Old Village, Southampton, Hampshire SO16 7JP.

You may be assured that we and any company associated with us will treat all personal data and sensitive personal data as confidential and will not process it other than for a legitimate purpose. Steps will be taken to ensure that the information is accurate, kept up to date and not kept for longer than is necessary. Measures will also be taken to safeguard against unauthorised or unlawful processing and accidental loss or destruction or damage to the data.

Subject to certain exceptions, you are entitled to have access to your personal and sensitive personal data held by us. You may be charged a fee (subject to the statutory maximum) for supplying you with such data.

YOUR CONSENT

We intend to rely on this document for the services we provide to you and request that you provide your agreement to the Charges and Data Protection sections above. For your own benefit and protection you should read these terms carefully before signing them. If you do not understand any point please ask for further information.

Business Name:

Signature: *Proprietor/Partner 1*

Name :

Position:

Date of Issue:

Signature: *Proprietor/Partner 2*

Name :

Position:

Date of Issue:

Signature: *Proprietor/Partner 3*

Name :

Position:

Date of Issue:

Signature: *Proprietor/Partner 4*

Name :

Position:

Date of Issue: